



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



## Regular Board of Fire Commissioners Meeting September 03, 2024

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/89518236084?>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 895 1823 6084 and Passcode 730737

*This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.*

### Call to Order

### Flag Salute

### Agenda Adjustments

### Consent Agenda

- Approval of August 20, 2024 Regular Board Meeting Minutes.
- Approval of August 20, 2024 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

### Public Input

### Correspondence

### Staff Reports

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

### **Fire District Business**

1. Chief Retirement Announcement.
2. Audit update.
3. Adopt Budget Calendar

### **Committee Meetings:**

1. Communication with Neighboring Elected Officials.
  - City of Camas on October 22, 2024 at 3:00 PM at Station 91.
  - City of Washougal on November 21 2024 at 3:00 PM at City Hall.
2. Risk Group, TBA.
3. East County Ambulance Advisory Board (ECAAB), TBA.
4. Safety Meeting on September 25, 2024 Station 91 at 7:30 PM.

### **Commissioner Comments**

### **Public Comment**

### **Local Board for Volunteer Firefighters and Reserve Officers**

### **Upcoming Meetings**

- Review of the district's monthly event calendar.
- Next Regular Board Meeting September 17, 2024 Station 91 at 6:30 PM – hybrid format.
- Next Commissioner Staff Workshop Meeting September 05, 2024 Station 91 at 3:00 PM – hybrid format.

### **Executive Session**

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.



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## Board of Fire Commissioners Consent Agenda

### September 03, 2024

1. Approval of minutes:
  - August 20, 2024, Regular Board Meeting Minutes.
  - August 20, 2024 BVFF Meeting Minutes.
2. Invoices for \$3,526.23 check number 15242 through 15251 dated August 21, 2024.
3. Invoices for \$717.61 check number 15252 and 15253 dated August 22, 2024.
4. Approved commissioner stipends for the period of August 16 through August 31 with a September 10 pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Addis	1	0	0	0	0	1
Hofmaster	1	0	0	0	1	2
Martin	1	0	0	0	1	2
Seeds	1	0	0	0	3	4
Taggart	1	0	0	0	0	1

5. Voided/Destroyed Claims/Payroll Warrants.
6. Excuse absent Commissioner(s).
7. Payroll/Benefits/EFT's in the amount of \$75,940.27 (Payroll).
8. Use Tax \$54.66 EFT. August 06, 2024.

\_\_\_\_\_  
Joshua Seeds, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Martha Martin, Commissioner

\_\_\_\_\_  
Steve Hofmaster, Commissioner

\_\_\_\_\_  
Brendan Addis, Commissioner



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## Regular Board of Fire Commissioners Meeting

August 20, 2024

Station 91

6:30 PM

Draft Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Brendan Addis

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

John Prasch

### Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:30. This meeting was conducted in hybrid in-person/video conference format.

### Flag Salute

Captain John Prasch led the flag salute.

### Agenda Adjustments

#### Consent Agenda

- Approval of August 06, 2024 2024 Regular Board Meeting Minutes.
- Approval of August 06, 2024 Local BVFF&RO Meeting Minutes.
- Approval of August 08, 2024 Commissioner Staff Workshop Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Hofmaster. Motion passed unanimously.**

### Public Input

No comments.

### Correspondence

None.

### Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there was no accident/incident since the last board meeting.

### Fire District Business

Acceptance of Department of Homeland Security Fire Prevention and Safety Grant. **Motion by Commissioner Martin** approve the Acceptance of the Department of Homeland Security Fire Prevention and Safety Grant \$30,000.00 (\$28,572.00 federal funds and \$1,428.00 district match), **seconded by Commissioner Hofmaster. Motion passed unanimously.**

### Committee Meetings

1. Communication with neighboring elected officials.
  - City of Camas, October 22, 2024 at 3:00 PM at Station 91.
  - City of Washougal, November 21, 2024 at 3:00 PM at City Hall.
2. Risk Group, TBA.
3. East County Ambulance Advisory Board (ECAAB), TBA.
4. Safety Meeting September 25, 2024 at Station 91 at 7:30 PM.

### Commissioners Comments

Commissioner Addis – Asked about Open Public Meeting Act class information. Board Secretary told him she would get together with him after the meeting. He also asked about maps.

Commissioner Martin – Asked for a thumb drive to be left in her mailbox so she can load Open House pictures onto it sooner rather than later.

Commissioner Taggart – Sad he will be missing the Open House this year.

Commissioner Seeds – Grateful for the rain we just had and wanted to thank all the voters for passing the lid lift.

### Public Input

None.

### Local Board for Volunteer Firefighters and Reserve Officers

No new business.

### Upcoming Meetings

- Review of the district's monthly event calendar.
- Regular Board meeting will be September 03, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop September 05, 2024 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website ([www.ecfr.us](http://www.ecfr.us)).

### Executive Session

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The Board went into executive session at 19:15 for 15 minutes, to return at 19:30.

Commissioner Addis came out to let the Board Secretary know that they would be extending the Executive session for 10 minutes to return at 19:40. The Board Secretary announced that it would be extending.

Commissioner Seeds came out to let the Board Secretary know that they would be extending the Executive session for 5 minutes to return at 19:45. The Board Secretary announced that it would be extending.

The Board reconvened at 19:45.

No action taken.

### Adjournment

**Motion by Commissioner Martin to adjourn at 19:47, seconded by Commissioner Taggart. Motion passed unanimously.**

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Joshua Seeds, Chairperson

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Michael Taggart, Vice Chair

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Martha Martin, Commissioner

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Steve Hofmaster, Commissioner

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Brendan Addis, Commissioner

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)



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## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting August 20, 2024

Station 91  
Draft Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Brendan Addis

Steve Hofmaster

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

John Prasch

### Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:14 via Hybrid Meeting.

### Business

No new business.

### Adjournment

The local board adjourned at 19:14.



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Joshua Seeds, Commissioner Chairperson  
Michael Taggart, (Alternate)

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Firefighters Association Liaison

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Ed Hartin, Chief  
Robert Jacobs, Assistant Chief (Alternate)

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Martha Martin, Commissioner  
Steve Hofmaster, (Alternate)

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)

# CHECK REGISTER

East County Fire & Rescue

08/16/2024 To: 08/31/2024

Time: 08:31:35 Date: 08/30/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>908</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15242</b>	<b>BI-MART CORPORATION</b>	<b>165.23</b>	<b>July Statement - Account 930279</b>
		001 - 522 20 32 004 - Fire Operating Supplies				61.81	Invoice 455466100 - AA Batteries for king radios
		001 - 522 50 40 094 - Station 94 Building R&M				11.89	Invoice # 4419466100 - Sandpaper and 911 call box restore supplies at Station 94.
		001 - 522 50 40 094 - Station 94 Building R&M				91.53	Invoice # 664766100 - Paint and paint supplies to paint doors at station 94.
<b>909</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15243</b>	<b>EMBROIDER IT</b>	<b>23.64</b>	<b>Invoice # 19613 - Nametapes Qty (3) - (Santander)</b>
		001 - 522 20 34 004 - Uniforms				23.64	Nametapes Qty (3) - (Santander)
<b>910</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15244</b>	<b>GENERAL FIRE APPARATUS, INC</b>	<b>339.41</b>	<b>Invoice # 19249 - Apparatus 1014. Whelen 600 series LED flasher light red. Qty (1).</b>
		001 - 522 60 44 003 - E94 (1014)				339.41	Apparatus 1014. Whelen 600 series LED flasher light red. Qty (1).
<b>911</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15245</b>	<b>LN CURTIS &amp; SONS</b>	<b>27.00</b>	<b>Invoice # INV850295 - Torlon balls eafor mid force nozzle.</b>
		001 - 522 60 40 002 - Hose & Nozzle				27.00	Torlon balls eafor mid force nozzle.
<b>912</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15246</b>	<b>LUTZ HARDWARE</b>	<b>107.79</b>	<b>Account 1095 - July Statement</b>
		001 - 522 50 31 000 - Station Supplies				21.69	Invoice # A1268891 - 1 package of D Batteries.
		001 - 522 50 48 091 - Station 91 Pest Control				8.45	Invoice # A1271706 - Bee and wasp spray qty (1)
		001 - 522 60 40 002 - Hose & Nozzle				52.49	Invoice # A1268892 - 3/4" blk flange qty (2), 3/4" black cap qty (2), 3/4x8 black nipple qty (2), 5/8x1/2x100 vinyl tube 7 ft . hose and nozzle supplies.
		001 - 522 60 40 002 - Hose & Nozzle				25.16	Invoice # A1271705 - 3/4x5/8x100 vinyl tube 5 feet, 5/16" - 7/8" clamp qty (6), appliance parts.
<b>913</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15247</b>	<b>SECURITAS TECHNOLOGY CORPORATION</b>	<b>117.86</b>	<b>Invoice # 6004346915 - Monitoring services at station 93.</b>
		001 - 522 50 41 093 - Station 93 Monitoring				117.86	Monitoring services at station 93.
<b>914</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15248</b>	<b>STATE AUDITOR'S OFFICE</b>	<b>834.60</b>	<b>Invoice L162849 - Accountability 4.5 hrs and Financial Audit 1.5 hrs 2024. Audit period 2022-2023.</b>
		001 - 522 10 41 000 - State Audit				834.60	Accountability 4.5 hrs and Financial Audit 1.5 hrs 2024. Audit period 2022-2023.
<b>915</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15249</b>	<b>TRI-TECH HEATING, INC</b>	<b>196.66</b>	<b>Invoice # 52902 - During biannual maintenance found failed 7.5 mfd capacitor, per customer approval part was replaced.</b>
		001 - 522 50 40 091 - Station 91 Building R&M				196.66	During biannual maintenance found failed 7.5 mfd capacitor, per customer approval part was replaced.
<b>916</b>	<b>08/21/2024</b>	<b>Claims</b>	<b>6291</b>	<b>15250</b>	<b>UNITED FIRE, HEALTH &amp; SAFETY</b>	<b>1,652.14</b>	<b>Invoice # 00171072 - Annual fire alarm, fire sprinkler and backflow inspections and replacement of two 12v batteries at station 91.</b>
		001 - 522 50 44 091 - Station 91 Professional Service:				1,652.14	Annual fire alarm, fire sprinkler and backflow inspections and replacement of two 12v batteries at station 91.

# CHECK REGISTER

East County Fire & Rescue

Time: 08:31:35 Date: 08/30/2024

08/16/2024 To: 08/31/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
917	08/21/2024	Payroll	6291	15251	OPEIU Local 11	61.90	Pay Cycle(s) 08/25/2024 To 08/25/2024 - OPEIU Dues
		001 - 589 99 99 000 - Payroll Clearing				30.95	
		001 - 589 99 99 000 - Payroll Clearing				30.95	
918	08/22/2024	Claims	6291	15252	AIRGAS USA, LLC	137.93	Invoice # 9152986911 - Weld (compressed) gas for burn prop repair.
		001 - 522 45 33 000 - Training Supplies				137.93	Weld (compressed) gas for burn prop repair.
919	08/22/2024	Claims	6291	15253	Cody D Sorensen	579.68	Mileage Reimbursement - Travel to and from Snoqualmie Washington for IFSAC Fire Officer 2 Training. 8/11/2024-8/16/2024; 354 miles (Sorensen); Per Diem for Captain Cody Sorensen for IFSAC Fire Officer
		001 - 522 45 44 000 - Other Training Travel, Lodging,				237.18	Travel to and from Snoqualmie Washington for IFSAC Fire Officer 2 Training. 8/11/2024-8/16/2024; 354 miles (Sorensen)
		001 - 522 45 44 000 - Other Training Travel, Lodging,				342.50	Per Diem for Captain Cody Sorensen for IFSAC Fire Officer 2 Training in Snoqualmie WA. 8/11/2024-8/16/2024.
001 General Fund						4,243.84	
						4,243.84	Claims: 4,181.94
							Payroll: 61.90

# CHECK REGISTER

East County Fire & Rescue

Time: 08:43:46 Date: 08/30/2024

08/16/2024 To: 08/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
874	08/22/2024	Payroll	6291	EFT		316.61	
875	08/22/2024	Payroll	6291	EFT	IRS	52.78	941 Deposit for Pay Cycle(s) 08/22/2024 - 08/22/2024
876	08/25/2024	Payroll	6291	EFT		293.80	
877	08/25/2024	Payroll	6291	EFT		4,649.14	
878	08/25/2024	Payroll	6291	EFT		2,657.32	
879	08/25/2024	Payroll	6291	EFT		998.11	
880	08/25/2024	Payroll	6291	EFT		2,535.50	
881	08/25/2024	Payroll	6291	EFT		1,643.24	
882	08/25/2024	Payroll	6291	EFT		652.95	
883	08/25/2024	Payroll	6291	EFT		3,654.19	
884	08/25/2024	Payroll	6291	EFT		1,144.27	
885	08/25/2024	Payroll	6291	EFT		293.80	
886	08/25/2024	Payroll	6291	EFT		2,043.89	
887	08/25/2024	Payroll	6291	EFT		1,852.41	
888	08/25/2024	Payroll	6291	EFT		828.21	
889	08/25/2024	Payroll	6291	EFT		440.69	
890	08/25/2024	Payroll	6291	EFT		6,501.57	
891	08/25/2024	Payroll	6291	EFT		2,603.91	
892	08/25/2024	Payroll	6291	EFT		1,631.18	
893	08/25/2024	Payroll	6291	EFT		2,990.91	
894	08/25/2024	Payroll	6291	EFT		739.90	
895	08/25/2024	Payroll	6291	EFT		440.69	
896	08/25/2024	Payroll	6291	EFT		3,162.00	
897	08/25/2024	Payroll	6291	EFT		417.39	
898	08/25/2024	Payroll	6291	EFT		3,266.55	
899	08/25/2024	Payroll	6291	EFT		675.83	
900	08/25/2024	Payroll	6291	EFT	IAFF2444	899.95	Pay Cycle(s) 08/25/2024 To 08/25/2024 - IAFF Dues
901	08/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	7,880.86	Pay Cycle(s) 08/25/2024 To 08/25/2024 - LEOFF2
902	08/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	1,709.01	Pay Cycle(s) 08/25/2024 To 08/25/2024 - PERS2
903	08/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	2,898.72	Pay Cycle(s) 08/25/2024 To 08/25/2024 - DComp
904	08/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,735.55	Pay Cycle(s) 08/25/2024 To 08/25/2024 - DComp Match
905	08/25/2024	Payroll	6291	EFT	IRS	9,904.13	941 Deposit for Pay Cycle(s) 08/25/2024 - 08/25/2024
906	08/25/2024	Payroll	6291	EFT	OR Department of Revenue	600.00	Pay Cycle(s) for OR Tax: 08/25/2024 - 08/25/2024
907	08/25/2024	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 08/25/2024 To 08/25/2024 - WA Child Support
920	08/28/2024	Payroll	6291	EFT		105.63	
921	08/28/2024	Payroll	6291	EFT	IRS	19.58	941 Deposit for Pay Cycle(s) 08/28/2024 - 08/28/2024
001 General Fund						75,940.27	
						75,940.27	Payroll: 75,940.27



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To: Board of Fire Commissioners  
 From: Chief Ed Hartin  
 Date: September 3, 2024  
 Subject: Chief's Report

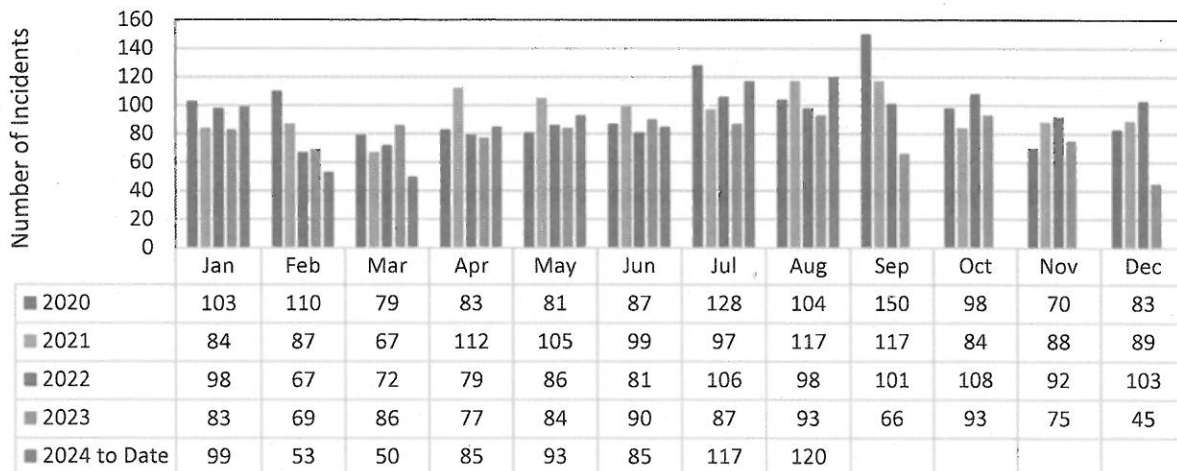
## Response Activity

In August the district responded to 120 calls for service, the district's busiest month so far this year and the third busiest month in the last five years. Table 1 outlines the distribution of incidents.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	7
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	1
3 - Rescue & Emergency Medical Service Incident	76
4 - Hazardous Condition (No Fire)	2
5 - Service Call	9
6 - Good Intent Call	24
7 - False Alarm & False Call	1
9 - Special Incident Type	0
Total Responses	120

Figure 1. Incident Responses by Month 2020-2024



**Staffing and Deployment**

During the month of August, the district maintained a 90<sup>th</sup> percentile<sup>1</sup> shift staffing level of 4.00 personnel during the day (07:00-19:00) and 4.00 personnel at night (19:00-07:00). Station 94 was unstaffed three times during the day, once at night, and two times for a full shift (07:00-07:00) and as such, the availability of response from this station was 87.10%.

Daily shift staffing is illustrated in Figure 2 and Figure 3 illustrates 90<sup>th</sup> percentile staffing and availability from Station 94.

Figure 2. Daily Shift Staffing

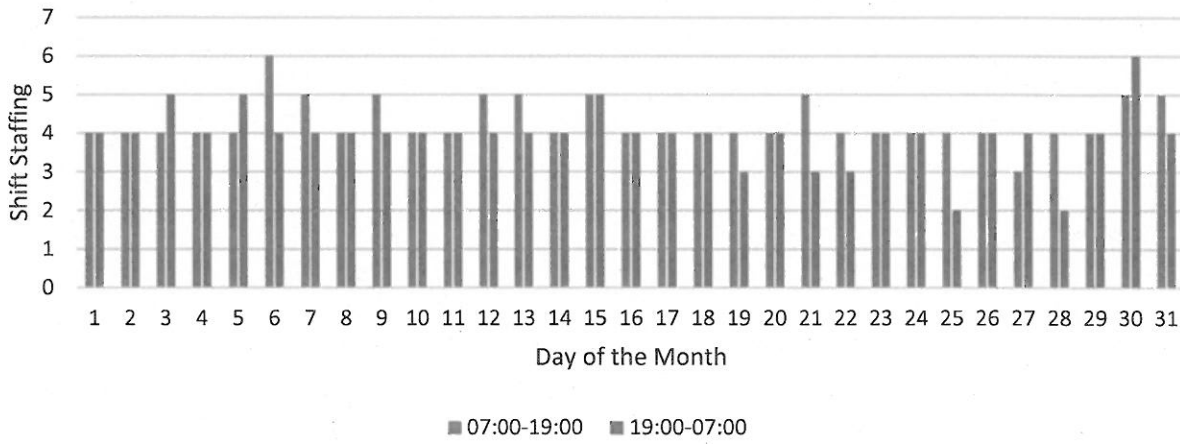
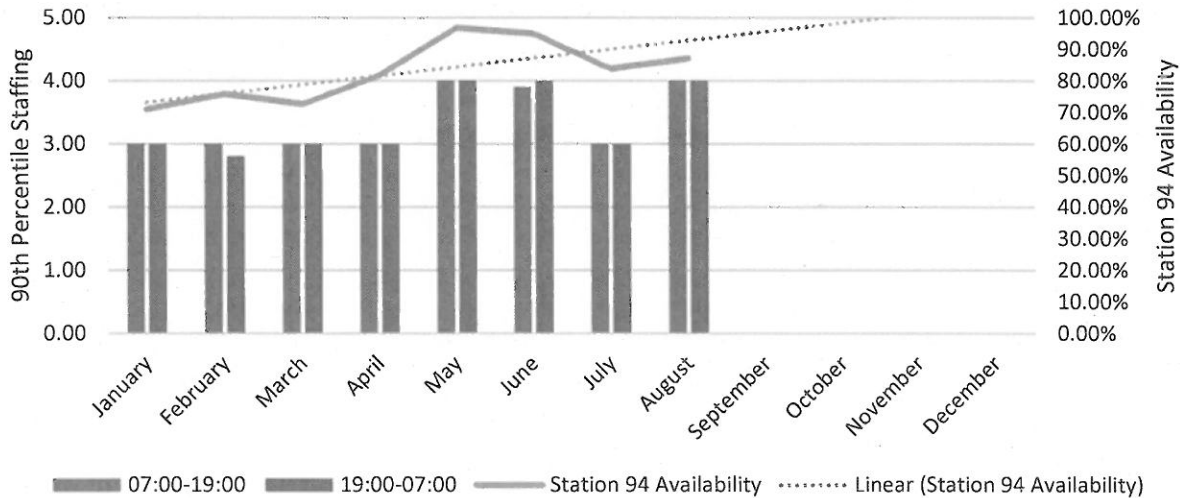


Figure 3. 90<sup>th</sup> Percentile Shift Staffing and Station 94/93<sup>2</sup> Availability for Response



<sup>1</sup> Calculation of the 90<sup>th</sup> percentile reflects the staffing that is available 90% of the time.

<sup>2</sup> Station 94 was closed during the 1<sup>st</sup> Quarter (Jan-Mar) due to mold remediation and water damage repair.

During the month of August, six incidents were impacted by lack of staffing at Station 94 as illustrated in Table 2. Three of these incidents were priority two (chest pain, seizure, and fall) and one was priority three (traffic accident).

Table 2. Incidents Impacted by Unavailability for Response from Station 94

Date	Time	FMZ	Priority	Event Type	First Due
8/17/2024	18:45	94	5	OUTSIDE	SQ91
8/17/2024	19:55	94	2	CHEST PAIN	E43
8/24/2024	18:20	94	5	ALARMS	E91
8/27/2024	05:24	94	2	SEIZURE	E94
8/27/2024	12:04	94	2	FALLS	E43
8/27/2024	13:30	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E91

In addition to full- and part-time staffing, the district's volunteer members worked 23 shifts during the day and 14 shifts during the night for a total of 444 hours of service to the community. Several of our volunteer members are currently certified as EMTs, firefighters, or both. Others are at the start of their training. However, all of our volunteer members provide a valuable service and contribute to the great work being done by staff on shift.

**Shift Reports**

**A Shift/Training:** Training this month included EMS ongoing training and evaluation focused on START Triage. Fire training focused on passenger vehicle fires, hose handling, master stream operations, fire behavior, and residential fire simulations. In addition, members completed four tactical decision simulations for the initial incident commander and one for the first arriving command officer. Volunteer firefighter 2023 and 2024 cohorts worked on ladder skills, ropes and knots, and hazmat. Three of the district's part-time and volunteer members completed the emergency vehicle incident prevention program required as initial qualification for driving district fire apparatus. The district's water tender operators reviewed tender and rehab unit operations.

**B Shift/Facilities and Community Risk Reduction:** Captain Sorensen continued with minor facilities maintenance projects and the process of obtaining estimates for potential capital facilities maintenance projects that will be needed over the next several years. In addition, the following work was completed by the duty crews:

- The metal subfloor has been replaced in the live fire training prop. Remaining work includes repair of the cleanout and modification of the side doors on the container as well as installation of concrete pavers over the metal sub-floor.
- Items identified in facilities assessment currently in progress by crews, likely will take several months to complete.

Initial conversations have been had with John Stouffer of AP Triton regarding assistance in developing the district's community risk assessment with a subsequent meeting to be scheduled with Chief Hartin, Captain Sorensen.

**C Shift/Apparatus and Equipment:** Engine 94 experienced a catastrophic failure of the valve controller on its tank to pump valve (preventing use of water from the apparatus tank). Unfortunately, this valve and valve controller was obsolete and repair parts were not available. The valve and controller have been replaced and Engine 94 is back in-service.

The right side mirror on Engine 91 was damaged when it was struck by a branch. A replacement is on order (first replacement was lost by UPS and had to be reordered). A temporary fix is in place and this apparatus remains in service.

### **Programs and Projects**

**Budget and Financial Plan Update:** Chief Hartin and Captains Burch, Sorensen, and Prasch along with Administrative Specialist Pam Jensen and Accounting Assistant Debbie Macias have begun the process of developing the proposed district budget that will be submitted to the board in October.

**Full-Time Staffing:** As the district currently has two full-time members on paid family medical leave (PFML) due to birth of children and we will have an additional full-time member on PFML for surgery, Part-Time Firefighter Dalton Payne was temporarily promoted to full-time firefighter effective August 16, 2024. This appointment will be through the end of 2024, providing a savings in overtime cost and increasing the reliability of staffing for the next several months.

Firefighter Zach Allen will be managing the full-time firefighter recruitment process that will be conducted this fall to develop a pool of qualified candidates for full-time positions to be filled in January of 2025. We anticipate making conditional offers to fill these positions in mid to late November.

**Part-Time Staffing:** Volunteer Firefighter Mia Santander was promoted to Part-Time Firefighter effective August 9, 2024. With the promotion of Firefighter Dalton Payne, this leaves the district at 75% of our authorized part-time staffing level.

**Grants:** The district received notice that it has received a \$30,000 (\$28,572 federal funds and \$1,428 district match) Fire Prevention and Safety Grant to assist in completion of a community risk assessment, community risk reduction plan, and standard of coverage. We are still awaiting word on the district's Assistance to Firefighters Grant (AFG), Staffing for Adequate Fire and Emergency Response (SAFER grant applications. We anticipate that there will be several rounds of awards in September.

**Gresham Fire Department Serious Injury Investigation:** Chief Hartin has been assisting the Gresham Fire Department with the investigation of a residential fire that resulted in three firefighters being burned in a flashover on May 30, 2024. Firefighter Spencer Tejedas is out of intensive care and back in the burn unit at the Emanuel Hospital Burn Center in Portland. Chief Hartin is the lead investigator for the fire behavior component of this investigation and is also supporting analysis of tactical operations and other contributing factors that may have influenced this incident.



Chief Hartin is working with Underwriters Laboratories Fire Safety Research Institute to develop a computational fluid dynamics (CFD) model of fire development in this incident. This model will allow visualization of how the fire developed, changes in conditions, and will permit exploration of the influence of alternative tactics that could have been used. In addition, Chief Hartin continues work on analysis of sense-making and decision-making by members of the first arriving companies including the captain who served as incident commander (IC) #1 and the battalion chief who served as IC #2.



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

[www.ecfr.us](http://www.ecfr.us)



To: Board of Fire Commissioners  
From: Assistant Chief Robert Jacobs  
Date: September 03, 2024  
Subject: Assistant Chief's Report

## Training

August DOC training was 8/13/2024.

August EST/Training was be 8/27/2024.

September DOC training will be 9/10/2024 Sta. 91 7 PM.

September EST/Tender training will be 9/24/2024 Sta. 91 7PM.

## Apparatus

E94 repairs are completed and it is back in service.

Working on a list of tire manufacturing dates on all apparatus, so we can make a replacement plan.

## Safety

Last safety committee meeting was 07-23-2024.

Next safety committee meeting will be 09-25-2024 Station 91 7:30 PM.

One incident involving E91, right mirror caught on a branch while backing up which broke the mirror housing. New mirror is re-ordered; UPS lost the first one we ordered. The old mirror has been temporarily repaired so the engine could remain in service.



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To: Board of Fire Commissioners  
From: Chief Ed Hartin  
Date: September 3, 2024  
Subject: Retirement Notice

I have had a long and productive career, and I have enjoyed working with the East County Fire and Rescue Board of Fire Commissioners and our members in our journey of continuous improvement. However, after over 50 years of putting work first, it is time for me to shift priorities and place my family first, particularly my wife who has supported and traveled with me along this path.

It is my intention to retire from the position of fire chief with East County Fire and Rescue on December 31, 2024. This memorandum is my formal notice of my intended retirement date as required by my employment agreement. As previously discussed with the board, I have some flexibility in my retirement date and if necessary, I am willing to extend my employment into early 2025 if needed to facilitate recruitment of your next fire chief and effective leadership transition. It is my intention to continue down the path at full throttle right up until the transfer of command to East County Fire and Rescue's next fire chief.

Thank you for the opportunity for allowing me to serve the members of East County Fire and Rescue and the citizens of our community.



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## 2025 Budget Calendar

September 03, 2024	Adopt Budget Calendar
September 12, 2024	Deadline for the Public Hearing Legal Ad
October 1, 2024	Public Hearing—Income Sources
October 08, 2024	Completion of Input to the Proposed Budget
October 15, 2024	Presentation of Proposed Budget
November 1, 2024	Completion of Budget Revisions
November 5, 2024	Review of Final Budget
November 19, 2024	Approve Budget Document

*The final district budget must be filed with the Clark County Auditor's Office by November 30, 2024*

# September 2024

September 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1 Every day is a training day	2 10 Min Training	3 10 Min Training 6:30pm Commissioner Meeting (Station 91)	4 10 Min Training	5 10 Min Training 3:00pm Commissioner/Staff Workshop Meeting (Station 91)	6 Officer's Choice	7 Probationary Firefighter Skills
8 Every day is a training day!	9 10 Min Training	10 10 Min Training CPR/Cardiac Arrest Management	11 10 Min Training CPR/Cardiac Arrest Management	12 10 Min Training CPR/Cardiac Arrest Management	13 Officer's Choice	14 Probationary Firefighter Skills
15 Every day is a training day!	16 10 Min Training	17 10 Min Training Ladders, VES, Victim Rescue @42 6:30pm Commissioner Meeting (Station 91)	18 10 Min Training Ladders, VES, Victim Rescue @42	19 10 Min Training Ladders, VES, Victim Rescue @42	20 Officer's Choice	21 Probationary Firefighter Skills
22 Every day is a training day!	23 10 Min Training	24 10 Min Training HazMat 7:00pm EST Training (Station 91)	25 10 Min Training HazMat 7:30pm Safety Meeting (Station 91)	26 10 Min Training HazMat	27 Officer's Choice	28 Probationary Firefighter Skills
29 Every day is a training day!	30 10 Min Training	Oct 1	2 3	4	5	6